

STREET CLOSURE/ASSEMBLY/PARADE APPLICATION & AUTHORIZATION

Today's Date: _____

Name of Applicant	Address	Phone #
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Street closure/assembly/parade on _____
(Circle Applicable) Event Date (Street Closure Date and Time if different)

Route of travel or place of assembly: _____

Types of Units (animals, vehicles, pedestrians, etc.): _____

Number of Units _____ Party responsible for clean up: _____

Special requirements _____

Traffic control needed? _____ Police Officers needed? _____ Barricades needed? _____

Party responsible for obtaining barricades: _____

For Dismantling: _____ Roadway signs needed? _____ Yes _____ No

Encroachment permit needed? _____ Yes _____ No if yes, party responsible for obtaining? _____

Sketch map on back showing position of barricades and signs:

NOTE: *Any event affecting state highways (including historic Lincoln Way) must have application submitted within 45 days of the requested event date.

*All other applications are to be filed 30 days in advance.

*You may be required to pay for the hiring of any additional personnel for the safe operation of your event.

*Applicant is responsible for replacement of any traffic control device/barricades damaged or not returned after event.

Signature of Applicant _____

The following to be completed by the Auburn Police Department

_____ Denied due to _____

_____ Approved _____ Approved, pending ratification of listed stipulations:

Additional stipulations: _____

"No Parking" signs to be posted 24 hrs. in advance? _____ Yes _____ No

Deposit required: \$ _____ (Make check payable to: The City of Auburn)

Signature of Applicant (if additional stipulations listed): _____ Date: _____

Return this signed authorization along with the required deposit to:

Auburn Police Department 1215 Lincoln Way Auburn, Ca 95603 (530) 823-4237

_____ Date: _____

John Ruffcorn, Chief of Police

☐ Provide Site Map Indicating Emergency Access/First Aide & Parking Areas

☐ Attach Non-Profit Papers

☐ Security Deposit (\$200.00) - Check Payable to the City of Auburn

☐ Certificate of Insurance Naming the City of Auburn, City Officers/Agents & Employees as Additional Insurance
(Minimum \$500,000 Liability)

☐ Written Consent of Owners